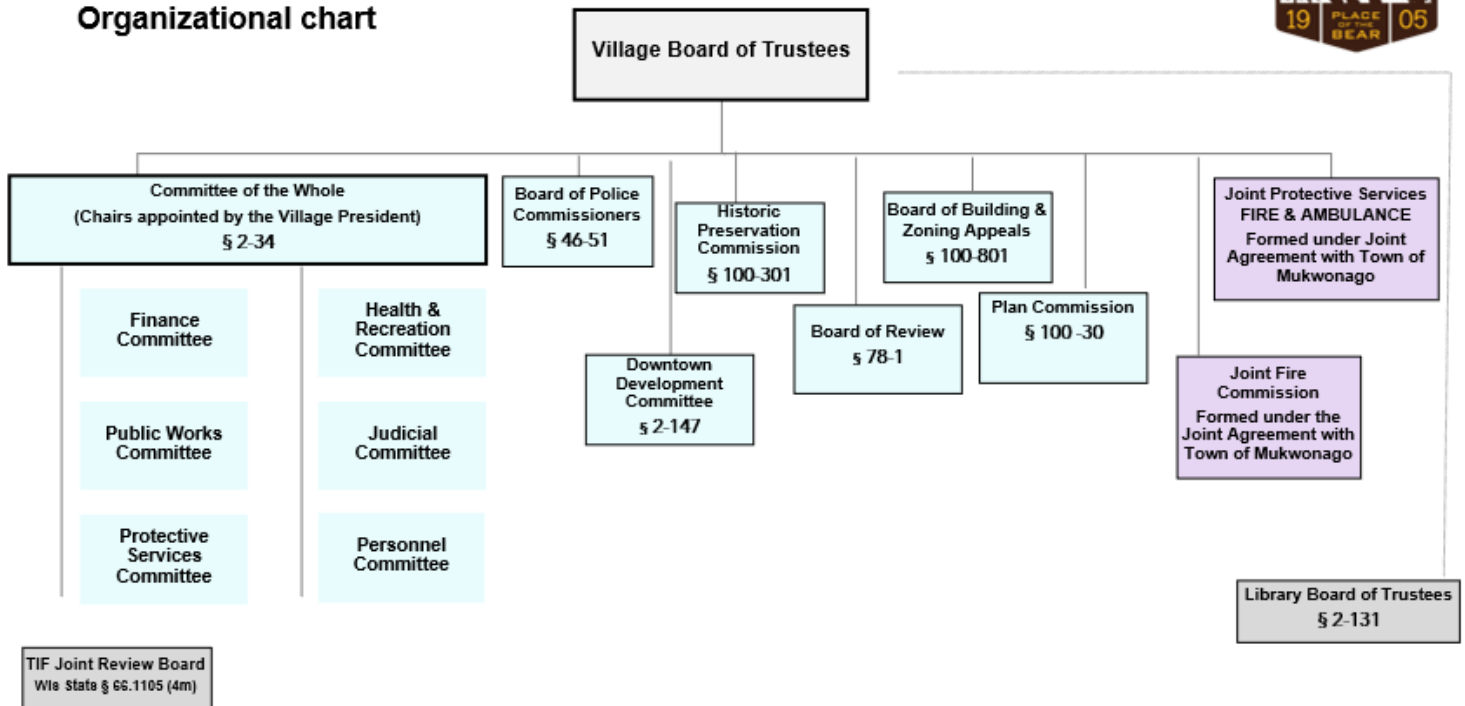


VILLAGE OF MUKWONAGO COMMITTEE, COMMISSIONS, BOARDS



Committee/Commission

Organizational chart



Descriptions of their respective functions and membership qualifications, where applicable, are given below:
Please note that meetings may be cancelled or rescheduled. See specific posted agenda for details.

BOARD OF POLICE COMMISSIONERS:

The Police Commission consists of five citizen members appointed by the Village President and confirmed by a majority of the Board. This Commission is responsible to assist in the hiring of Police officers. It also reviews charges against and may discipline or dismiss the Police Chief or any subordinate.

Meet quarterly or as necessary.

Term: 3 years commencing on the first Monday in May.

BOARD OF ZONING AND BUILDING APPEALS:

The Board of Zoning and Building Appeals consists of seven members, five regular voting members and two alternate members who shall be qualified to vote in the absence of a regular voting member, appointed by the Village President with confirmation by the Village Board.

The concurring vote of four members of the board of zoning and building appeals shall be necessary to reverse any order, requirement, decision or determination of any administrative official; grant a variance; make an interpretation; or authorize alternate materials or methods of construction. However, a conditional use permit may be approved by a simple majority.

Meet as necessary

Term: 3 years

DOWNTOWN DEVELOPMENT COMMITTEE

The Downtown Development Committee shall be a citizen advisory committee whose purpose shall be to advise the

Village Board on matters of implementation identified in the Downtown Strategic Plan and to otherwise advise the Village on matters of development activities that will promote the development of the downtown.

The DDC shall consist of five voting members each of whom shall be Village residents and up to four nonvoting members with voice. (b) The members of the DDC shall include the following: (1) A member of the Historic Preservation Committee (HPC). (2) A member of the Village Plan Commission and/or the Village Board (the representatives of the Village Board and Plan Commission may be the same person). (3) The Village Administrator or Community Planner. c) In considering the appointment of members, the Village President may consider whether the candidates are business owners or managers of businesses in the Village; persons with known interest in local economic development; persons having general knowledge of the affairs of the Village; persons whose principal occupations offer unique skills in land use, planning, architecture, local history, local government, construction or economic development. (d) The Chairperson shall be elected from the members and shall serve annually.

Meets the Last Thursday of the Month at 5:30PM as necessary.

Term: 2 years

HISTORICAL PRESERVATION COMMISSION

Historic Preservation Commission consists of seven members. The Village President shall appoint the Commission subject to confirmation by the Village Board.

Powers and Duties as set forth in [Section 100-305](#)

HPC Meets the first Thursday of the Month at 5:30pm as necessary.

Term: 3 Years

JOINT PROTECTIVE SERVICES (FIRE)

This Committee is created under the Joint Village and Town of Mukwonago FIRE/EMS Department Agreement.

The Committee makes recommendations back to each respective Board.

The Committee shall meet the Monday preceding the third Wednesday of each month.

Members shall elect among themselves a Chairman and Secretary. Chairmanship shall alternate, the Village in even-numbered years and the Town in odd-numbered years.

JOINT VILLAGE & TOWN FIRE COMMISSION

Joint Fire Commission is created under the Joint Town and Village of Mukwonago FIRE/EMS Department Agreement. It shall consist of five (5) Commissioners and two (2) non-voting Liaisons.

Terms shall be set for three (3) Years with one member as a rotating appointment between the Village and Town. (Village is odd number years.)

The purpose is to govern the department with the purpose of removing management of the Fire/EMS Department from political influences and to provide basic protection and security in employment, promotion, and disciplinary practices. The Joint Fire Commission shall not have the optional powers contained in Sect. 62.13 (6) Wis. Stats.

LIBRARY BOARD OF TRUSTEES

The Library Board of Trustees will set library policies; monitors finances; employ staff.

Meet monthly at 6:00 p.m. on 3rd Wednesday

Term: 3 years

PLAN COMMISSION:

Produces master plan regulating physical community development; recommends action on zoning, subdivision and planning. The Plan Commission shall have all the powers and duties granted or assigned by the Village Board, or by Village ordinances, and those powers and duties granted or assigned by W.S.A. §§ 61.35, 61.351, 61.354, 62.23, 87.30, 144.26 and 144.266; Chapter 236 of the Wisconsin Statutes and Chapters **64** and **100** of the Municipal Code of the Village of Mukwonago

Meets monthly on the second Tuesday of each month at 6:30pm.

Term: 3 years

APPLICATION FOR APPOINTMENT

The Municipal Committee System is a way for citizens to take part in local government and decision making. At various times throughout the year, membership openings for residents may occur and, as they arise, we will follow up on your interest in participation. If you are not appointed immediately, **your application will be kept in an active file for 2 years.**

LEGAL NAME: _____

ADDRESS [HOME]: _____

PHONE [HOME/CELL]: _____ **E-MAIL:** _____

OCCUPATION: _____ **EMPLOYER:** _____
If retired, former occupation *If retired, former employer*

PHONE [WORK]: _____ **ADDRESS:** _____

MUNICIPAL COMMITTEE PREFERENCES: (Please Rank)

	Board of Zoning & Building Appeals
	Downtown Development Committee
	Historic Preservation Committee
	Joint Village & Town Fire Commission
	Joint Protective Services (Village & Town Fire Dept)

	Library Board of Trustees
	Plan Commission
	Joint Review Board (TIF) <i>Recommended to the JRB Annually</i>

WORK EXPERIENCE AND EDUCATION pertaining to choices above. If you would like to attach a resume, please do so.

PREVIOUS COMMITTEE EXPERIENCE OR AFFILIATIONS YOU WISH TO BE CONSIDERED:

(Village, School Board, Church, Non-Profit or Service Club) Include a brief description of each.

How long have you been a resident of the Village of Mukwonago? _____

Are any members of your family employed by the Village or currently serving on the Village Board?

YES _____ NO _____

FAMILY MEMBER'S NAME

DEPARTMENT/COMMITTEE

List any additional information you feel is relevant to your application for an appointment.

Signature: _____ Date: _____

If you are appointed to serve, please be aware that Wisconsin State Statutes may require you to take an Oath of Office

Return application to:
Diana Dykstra, Village Clerk-Treasurer, 440 River Crest Ct., Mukwonago, WI 53149 or ddykstra@villageofmukwonago.gov